# RED LAKE WATERSHED DISTRICT May 11, 2023 9:00 a.m. Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	April 27, 2023 Minutes	Action
	Financial Report dated May 10, 2023	Action
9:15 a.m.	2022 Audit/Brady Martz – Brian Opsahl	Info./Action
	Structures on Farmes Pool/Elm Lake, RLWD Project No. 52 and Lost River Pool, RLWD Project No. 17	Info./Action
	Miller Dam Repairs, RLWD Project No. 50C	Information
	District Office - Heating/Cooling System	Info./Action
	Rural & Farmstead Ring Dike Application – Resolutions Fladeland Ring Dike, RLWD Project No. 129AX Beich Ring Dike, RLWD Project No. 129AY	Action Action
	Ditch 8, RLWD Project No. 36-Maintenace	Info./Action
	Withdraw Permit No. 23045, Tom Winge	Action
	Permits: No. 23002, 23003, 23006, 23014, 23016, 23027, 23031 23041, 23042, 223046	Action
	Administrators Report	Information
	Legal Counsel Update	Information
	Managers' updates	Information
	Adjourn	Action

# **UPCOMING MEETINGS**

May 11, 2023	RLWD Board Meeting, 9:00 a.m.
May 16, 2023	RRWMB Meeting, Ada, 0:00 a.m.
May 25, 2023	RLWD Board Meeting, 9:00 a.m.
June 8, 2023	RLWD Board Meeting, 9:00 a.m.
June 12, 2023	Thief River 1W1P Advisory Committee, 9:00, Policy Committee, 10:00 a.m.
June 14, 2023	Red Lake River 1W1P Policy Committee meeting, 9:30 a.m.
June 20-21, 2023	MN Watersheds (MAWD) Summer Tour, Albert Lea
June 26, 2023	RLWD Advisory Committee Tour
June 27, 2023	RRWMB, Ada 10:00 a.m.
June 29, 2023	RLWD Board Meeting, 9:00 a.m. (Note Change of Date)
June 26, 2023 June 27, 2023	RLWD Advisory Committee Tour RRWMB, Ada 10:00 a.m.

#### RED LAKE WATERSHED DISTRICT Board of Manager's Minutes April 27, 2023

President, Dale M. Nelson, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Dale M. Nelson, Gene Tiedeman, Terry Sorenson, Tom Anderson, LeRoy Ose, and Allan Page. Absent: Brian Dwight. Staff Present: Myron Jesme, Tammy Audette, and Legal Counsel, Delray Sparby.

President Nelson welcomed Board and Staff members from the Middle Snake Tamarac Watershed District (MSTWD).

The Board reviewed the agenda. A motion was made by Tiedemann, seconded by Page, and passed by unanimous vote that the Board approve the agenda as printed. Motion carried.

The Board reviewed the April 13, 2023, minutes. A motion by Sorenson, seconded by Anderson, to approve the April 13, 2023, Board meeting as presented. Motion carried.

The Board reviewed the Financial Report dated April 26, 2023. Motion by Ose, seconded by Tiedemann, to approve the Financial Report dated April 26, 2023, as presented. Motion carried.

Staff member Ann Joppru indicated that she contacted Edward Jones regarding interest rates for Certificate of Deposits. Current rates are at 4.95%. Discussion and review of the Capital Fund account balances was had, with a recommendation to invest some of these dollars at a higher rate than our present Investment Savings account. Motion by Sorenson, seconded by Anderson, to approve the purchase of a \$500,000 Certificate of Deposit from Edwards Jones. Motion carried.

The Board reviewed the General Fund Budget as of March 31, 2023.

Administrator Jesme stated that the Thibert Dam, RLWD Project No. 50G, was originally installed in the fall of 1979 or early 1980 with NRCS assistance, and then turned over to the District. The site includes an earthen embankment with an outlet structure consisting of a 42" diameter CMP inlet with a 30" diameter outlet conduit and a vegetative emergency spillway. A portion of the project has settled and eroded, along with the need for riprap. Jesme stated that the NRCS has designed a plan for repair with a total estimated project cost of \$120,445. Landowners Nick and Christine Knott have applied for NRCS EQIP funding in the amount of \$30,896, along with the Red Lake River 1W1P, RLWD Project No. 149-Watershed Based Funding, contributing \$43,221 towards the project cost. The District would be responsible for the remaining balance, in the amount of \$46,328. Motion by Page, seconded by Tiedemann, to approve cost share in the amount of \$46,328, for the Thibert Dam Project, RLWD Project No. 50G. Motion carried. Motion by Ose, seconded by Page, to authorize signature on a Maintenance Agreement/Easement with landowners Nick and Christine Knott, for repairs to the Thibert Dam, RLWD Project No. 50G. Motion carried.

Red Lake Watershed District April 27, 2023 Page **2** of **4** 

Staff member Nate Koland stated that water elevations on the Pine Lake Project, RLWD Project No. 35 are above target elevation, and continue to release water. Both the pools on the Moose River Impoundment, RLWD Project No. 13, began releasing water on the evening of April 26<sup>th</sup>. Gates on the Black River Impoundment , RLWD Project No. 176 were closed, due to the downstream trigger level at Oslo.

Legal Counsel Delray Sparby discussed the MN Court of Appeals Opinion on the Improvement to Polk County Ditch 39, RLWD Project No. 179. Sparby gave a brief overview of the landowners objections to the project, and the legal process that took place once the project was appealed. Engineer Jerry Pribula, Pribula Engineering, discussed the benefits and damage costs of the project, stating that with the time that has passed, costs are skewed, noting that in his estimate costs have increased dramatically. Pribula noted that with the increase of land values, the Viewers for the project most likely will have to review present day values. Administrator Jesme stated that the Petitioners are bonded for \$120,000, and very little was left of that amount when the District Board issued the final Order to proceed with the project. Sparby reminded the Board that Minnesota Watersheds (MAWD) and the Red River Watershed Management Board (RRWMB) presented an Amicus Brief in support of the District. Discussion was held on who should be responsible for paying for legal fees associated with the appeal. Sparby noted that legals fees could be paid for by the District, considering there is some latitude that this is an issue with larger scope and general benefit than just this ditch system. Petitioner, Paul Novacek stated that he would like to proceed with the project, however, requested the review of the final mile on the east end to satisfy the landowners against the project. Landowner, Mark Holy, one of the Appellants, believes the request of the Petitioners to have that final mile removed is possible as there are other alternatives. Sparby indicated that the District cannot proceed until the District Court Order is received, after the matter was remanded by the Court of Appeals.

Administrator Jesme gave a presentation on the Turtle Connection Cross Lakes area. Jesme indicated that this is a chain of lakes with several structures that have failed. The area also includes a legal ditch system built in 1918, known as Polk County Ditch 68 that was used to drain the lakes. In 1933, all three dams were built, and water levels established by court order. In 1940, much debate was held on removing the dams. Since this time, two structures have washed out and are non-functioning and the third should most likely be replaced as well. Discussion was held on the possible replacement of the structures, so that the District could look at potential Flood Damage Reduction (FDR) components. Jesme indicated that in order to change the lake elevations, a hearing would need to be held with 100% of landowners in agreement. Jesme stated that after the landowner meeting was held in April, a Project Work Team should be appointed to further look into the possibilities of a potential project. Motion by Ose, seconded by Page, to establish the Turtle Connection Cross Lakes Area, RLWD Project No. 114, Project Work Team and appoint Manager Sorenson as the Delegate and Manager Anderson as alternate, to bring recommendations back to the full Board. Motion carried.

Staff member Ann Joppru distributed the updated RLWD Board of Managers' Handbook.

Red Lake Watershed District April 27, 2023 Page **3** of **4** 

The Board reviewed the permits for approval. Motion by Ose, seconded by Sorenson, to approved the following permits with conditions stated on the permit: No. 23017, Rick and Lorae Roed, Hill River Township, Polk County; No. 23018, Rick and Lorae Roed, King Township, Polk County; No. 23022, David Zuprod, Badger Township, Polk County; No. 23023 and 23024, Erik Roed, Hill River Township, Polk County; No. 23026, Pam Paradis, Poplar River Township, Red Lake County; and No. 23028, Clearwater County Highway Department, Leon Township, Clearwater County. Motion carried.

The Minnesota Watersheds' (formerly MAWD) Summer tour will be held in Albert Lea on June 20-21, 2023.

The Board discussed moving the June 22, 2023 Board meeting date due to the Minnesota Watersheds (MAWD) summer tour. Motion by Ose, seconded by Tiedemann, to move the June 22, 2023 Board meeting to June 29, 2023. Motion carried.

President Nelson stated that upon the retirement of Administrator Jesme, the Budget/Salary/Personnel Committee recommends hiring Staff member Tammy Audette to replace Jesme as the Administrator of the RLWD at a Step 6 level. Motion by Tiedemann, seconded by Anderson, to approve hiring Staff member Tammy Audette as Administrator of the RLWD, upon the June 30<sup>th</sup> retirement of Administrator Jesme at a Step 6 level. Motion carried.

Motion by Sorenson, seconded by Ose, to approve advertising for an Office Manager. Motion carried.

Administrators Update:

- Jesme and Manager Ose participated in the April 18, 2023 RRWMB meeting.
- Jesme attended the April 24, 2023 Drainage Work Group meeting in Alexandria.
- Due to inclement weather, the Mud River Project Work Team meeting scheduled for April 14<sup>th</sup> was postponed until May 5<sup>th</sup>.
- The Thief River 1W1P Planning Work group/ Steering Committee will meet on May 1st.
- The Upper/Lower Red Lake 1W1P held their first meeting on April 17<sup>th</sup> at the Red Lake DNR office.
- Staff member Hanson met with MPCA staff to discuss details on the Surface Water Assessment Grant.
- Jesme will attend the Pennington County Township meeting on May 4<sup>th</sup>.
- Staff member Hanson participated in the Lake Bronson Envirothon on April 26<sup>th</sup>.

Manager Ose discussed the operation of the Lost River Pool and Farmes Pool during the Spring runoff event, commending the staff on the removal of logs during ice conditions. Ose stated that stoplogs are back in at summer elevation. The Board discussed replacing the structure on the Lost River Pool and the gate on the Farmes Pool. It was the consensus of the Board to discuss this item further at the next meeting.

Red Lake Watershed District April 27, 2023 Page **4** of **4** 

Manager Anderson discussed the Upper/Lower 1W1P Policy Committee he attended. Tim Sumner was elected Chairman, with Manager Dwight the Vice-Chair. There is a possibility that two fiscal agents will be needed for this project.

Discussion was held on potential ring dikes and landowners that had flooding issues.

Engineer, Nate Dalager, HDR Engineering, Inc., stated that he is working on the design of the Chiefs Coulee Project, RLWD Project No. 46S, which would involve a storm sewer and North diversion of the agricultural land going East to the river, with will also involve ditch proceedings.

Motion by Ose, seconded by Page, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

# RED LAKE WATERSHED DISTRICT Financial Report for May 10, 2023

Ck#	Check Issued to:	Description		Amount
online	EFTPS	Withholding FICA, Fed & Medicare (4-26-23 payroll)	\$	4,077.04
online	MN Department of Revenue	Withholding taxes (4-26-23 payroll)	\$	722.56
online	EFTPS	Withholding FICA, Fed & Medicare (5-3-23 payroll)	\$	573.41
online	MN Department of Revenue	Withholding taxes (5-3-23 payroll)	\$	90.37
online	EFTPS	Withholding FICA, Fed & Medicare (5-10-23 payroll)	-	
online	MN Department of Revenue	Withholding taxes (5-10-23 payroll)		
online	Public Employers Reitrement Assn.	PERA (5-10-23 payroll)	\$	2,648.77
40687	Edward Jones	12 Month CD - 5.02%	\$	500,000.00
40688	Ace Hardware	1/2 inch drill bit	\$	11.99
40689	Aramark	Office rug rental	\$	71.64
40690	CherryRoad Media	Ad for Office Manager	\$	96.00
40691	David Myhrer	Mileage for Mud River meeting Proj. #180C	\$	36.68
40692	Emmitt Vettleson	Clean office	\$	140.00
40693	Farmers Union Company	Gas for vehicles	\$	1,063.41
40694	Fleet Supply	Rods for Stop logs, Proj #26A and #17	\$	60.70
40695	Houston Engineering	* see project details below	\$	20,143.75
40696	Hugo's #7	Meeting expenses	\$	144.68
40697	James Sparby	Mileage for Mud River meeting Proj. #180C	\$	52.40
40698	JD's Lawn Service	Snow removal front sidewalk, front door & garage doors	\$	50.00
40699	Jeff Olson	Snow removal for April	\$	240.00
40700	Les's Sanitation	Garbabe removal	\$	72.23
40701	Marco	Copier Expense	\$	174.29
40702	Oil Boyz Express Lube	Oil change and tire rotation for vehicles #933 & #937	\$	189.82
40703	Pennington Co. SWCD	Expenses for Proj. #149 and #149A	\$	2,133.21
40704	Quality Spray/Anderson Foam	Repairs Proj. #178A and #25	\$	662.00
40705	Red Lake Co. SWCD	Expenses for Proj. #149	\$	5,112.25
40706	Richards Publishing Co.	Ad for Office Manager	\$	117.00
40707	RMB Environmental Labs	Lab analysis of water quality samples	\$	903.87
40708	Steamagic of TRF	Office carpet cleaned	\$	1,552.00
40709	Thief River Falls Times	Ad for Office Manager	\$	147.00
online	Garden Valley Technologies	Internet Expense	\$	68.95
online	Northwest Service Coop	Health insurance premium	\$	8,704.69
online	WEX	Medical FSA - Audette	\$	100.00
online	Aflac	Staff paid insurance	\$	408.82
online	Delta Dental	Dental insurance premium	\$	665.38
online	WEX	Medical FSA - Audette	\$	176.10
direct	Terry Sorenson	Mileage	\$	238.43
direct	Al Page	Mileage	\$	150.66
direct	LeRoy Ose	Mileage	\$	384.49
direct	Brian Dwight	Mileage	\$	225.91
	Staff & Board Payroll	5/3/2023 & 5/10/23	\$	16,637.06
	Total Checks		\$	569,047.56

* Houston Engineering	
Demarais-Hanson Proj. #149	\$ 1,435.50
Clearwater Rvr 1W1P Proj. #149B	\$ 6,078.50
Fladeland and Beich Ring Dike	\$ 11,476.25
Elm Lake Tigger Proj. #52	\$ 307.50
RLWD Proj. #31	\$ 846.00
	\$ 20,143.75

	D -Proj. #176, 14, 50C, 60C, 81, Ditch 10, 178A A -Proj. #176, 13, 25, 60C, 60D, 81, 171 Current interest rate is .20%	\$ 638,194.28 \$ (569,047.56) \$ 1,211.26 \$ 243,452.75 \$ 44,489.77 \$ 358,300.50
Balance as of April 26, 2023 Receipt #25071 Monthly Interest		\$ 5,176,710.80 \$ 9,259.30 \$ -
Balance as of May 10, 2023	Current interest rate is 2.45%	\$ 5,185,970.10
	Investments	
Edward Jones Balance	12 month CD 3.45% Expiry 9-15-23	\$ 241,000.00
Edward Jones Balance	12 month CD 3.7% Expiry 9-22-23	\$ 240,000.00
Edward Jones Balance	12 month CD 3.7% Expiry 9-22-23	\$ 17,000.00
<b>Edward Jones</b> Balance	12 month CD 4.8% Expiry 12-15-23	\$ 238,000.00
Edward Jones Balance	12 month CD 4.8% Expiry 12-15-23	\$ 238,000.00
<b>Edward Jones</b> Balance	12 month CD 4.8% Expiry 12-15-23	\$ 24,000.00
	Total Cash	\$ 6,542,270.60
	Cash that has been received and earmarked for projects:	
	2022 Grant Red Lake 1W1P Proj. #149 2022 Grant Thief River 1W1P Proj. #149A 2023 Grant Clearwater 1W1P Proj. #149B Chief Coulee Proj. #46S	\$ 535,575.00 \$ 264,946.00 \$ 487,363.00 \$ 214,375.00 \$ 1,502,259.00
	Payables committed to by board action:	
	TRF Reservoir Water Intake Proj. #63 Chief Coulee Proj. #46S	\$ 38,400.00 <u>\$ 108,935.00</u> \$ 147,335.00
	Total accessable cash (Est)	\$ 5,040,011.60



# Miller Dam Outlet























Red Lake Watershed District 1000 Pennington Ave Thief River Falls, MN 56701 681-5800

04/28/2023

#### **HVAC Proposal**

We propose to furnish and install a Geostar 10 ton two stage water to water geothermal unit complete with 'Y' strainers, 30 gallon well pump for the loop field, piping materials and installation/setup labor for the sum of Twenty-six thousand five hundred fifty-six dollars. (\$26,556.00)

Notes: This unit has a 10 week lead time.

<u>Sales Tax Is-Included In The Above Prices</u> Electrical Wiring By Others, Cost Not Included Above This Proposal May Be Withdrawn By Us If Not Accepted Within 30 Days

Contract Amount: Twenty-six thousand five hundred fifty-six dollars. \$26,556.00

Payment Terms: Progress Billings with Full Payment Due Upon Completion of the Work

Authorized Signature: Mallalan Accepted By:

Thank-you for the opportunity to present you with this proposal. We look forward to working with you on this project.



Red Lake Watershed District 1000 Pennington Ave Thief River Falls, MN 56701

681-5800

05/01/2023

# **HVAC Proposal**

We propose to furnish and install an NTI FTVN series high efficiency modulating natural gas boiler and two Bryant 114san central air conditioners complete with PVC intake and exhaust venting, gas piping hookups, floor mount stand, drains, all necessary pipe/fittings, bladder style expansion tank, supervent air bleeder, pads for the outside condensers, indoor evap coils, copper refrigerant lines and drainlines. Job to be complete with installation labor for the sum of Twenty-five thousand four hundred fourteen dollars. (\$25,414.00)

<u>Sales Tax Is Included In The Above Prices</u> <u>Electrical Wiring By Others, Cost Not Included Above</u> <u>This Proposal May Be Withdrawn By Us If Not Accepted Within 30 Days</u>

Contract Amount: Twenty-five thousand four hundred fourteen dollars. \$25,414.00

Payment Terms: Progress Billings with Full Payment Due Upon Completion of the Work

Authorized Signature: Mail Malan Accepted By:

Thank-you for the opportunity to present you with this proposal. We look forward to working with you on this project.

# Resolution for Rural and Farmstead Ring Levee State Grant Funding Assistance

BE IT RESOLVED that **Red Lake Watershed District**, hereinafter referred to as the "Applicant" act as legal sponsor for the **Rural & Farmstead Ring Dike Application** submitted on May 11, 2023, and that **Myron Jesme**, Administrator is hereby authorized to apply for the Department of Natural Resources for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate oversight and construction of the proposed project.

BE IT FURTHER RESOLVED Applicant has the financial capability to provide any required matching funds and that the source of Applicant's matching funds shall be (\$69,550), and will not include other State funding sources.

BE IT FURTHER RESOLVED that the Applicant hereby pledges to ensure the project is completed if it exceeds the total funding provided by the Department of Natural Resources and the required local match.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that Administrator is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Board of Managers of Red Lake Watershed District on 5-11-2023.

SIGNED:

#### WITNESSED:

(Signature)

(Signature)

(Title)

(Title)

(Date)

(Date)

# Resolution for Rural and Farmstead Ring Levee State Grant Funding Assistance

BE IT RESOLVED that **Red Lake Watershed District**, hereinafter referred to as the "Applicant" act as legal sponsor for the **Rural & Farmstead Ring Dike Application** submitted on May 11, 2023, and that **Myron Jesme**, **Administrator** is hereby authorized to apply for the Department of Natural Resources for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate oversight and construction of the proposed project.

BE IT FURTHER RESOLVED Applicant has the financial capability to provide any required matching funds and that the source of Applicant's matching funds shall be (S80,000), and will not include other State funding sources.

BE IT FURTHER RESOLVED that the Applicant hereby pledges to ensure the project is completed if it exceeds the total funding provided by the Department of Natural Resources and the required local match.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that Administrator is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Board of Managers of Red Lake Watershed District on 5-11-2023.

SIGNED:

#### WITNESSED:

(Signature)

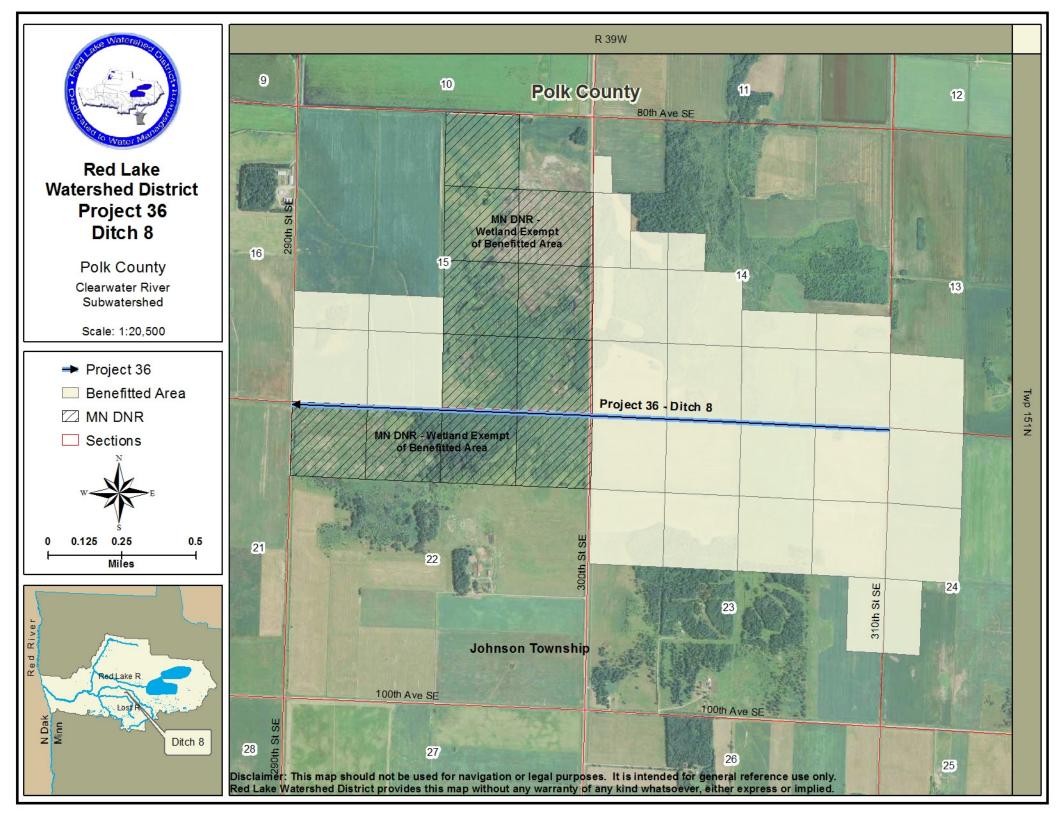
(Signature)

(Title)

(Title)

(Date)

(Date)





# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Tom Winge		PO Box 65 Solway, MN 56678		tel: <b>218-760-3785</b> mobile: fax:
<b>General Infor</b>	mation			

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: Polk Township: Johnson Range: 39 Section: 14 1/4:

(4) Describe in detail the work to be performed. Clean Ditch out. Full of Trees

(5) Why is this work necessary? Explain water related issue/problem being solved. Too wet

#### Status

Status	Notes	Date
Withdrawn	P.A. #23-048 – Tom Winge Polk County – Johnson Township – Section 14 The Red Lake Watershed District (RLWD) withdraws this permit to clean the portion of ditch in the SE ¼ of section 14 of Johnson Township. T.O.	May 10, 2023
Received	None	April 18, 2023

# Conditions

# Applicant Information

Name		Organization	Address	Email Phone Nu	umber(s)
Matt Knutso	on		20616 130th Ave SE Red Lake Falls, MN 56750	tel:218-689- mobile: fax;	-4195
Genera	I Information			1	
(1) The prop Tiling	osed project is a:				
(2) Legal De					
		Terrebonne Range: 43 Se			
(4) Describe	in detail the work to	be performed. Pattern Tile			
			problem being solved. <b>To Improve Dra</b> i		
Status Status	Notes				Date
Status	The Red Lake Wa road and/or publ must meet their downstream of the Prior to any work inquire about po at the tile outlet. is the responsibility	atershed District (RLWD) ic ditch Right-of-Way, app specs/conditions. Permit he tile and/or pump statio c, we also recommend tha ssible wetland concerns. Applicant shall ensure tha lity of the landowner.	approves the pattern tile project with plicant shall contact the appropriate r Holder shall contact the road authori n(s) outlets, applicant shall ensure th it you contact your local Soil and War Applicant shall install appropriate en at the tile outlet is visibly marked. An	"gravity" outlet. If any work is within a public oad/ditch authority for their approval and ties when cutting through roads. Directly hat adequate grade and drainage is provided. ter Conservation District (SWCD) office to osion control measures for energy dissipation y damage caused by future ditch maintenance te 'bullet points' on the bottom half of the	None
Status Status	The Red Lake Wa road and/or publ must meet their downstream of the Prior to any work inquire about po at the tile outlet. is the responsibile application. Appl P.A. #23-002 – Ma Tabled due to an	atershed District (RLWD) ic ditch Right-of-Way, app specs/conditions. Permit he tile and/or pump statio solution of the spectrum assible wetland concerns. Applicant shall ensure the lity of the landowner. IN licant is responsible for u att Knutson Red Lake Con nount of snow in ditch to a	approves the pattern tile project with blicant shall contact the appropriate r Holder shall contact the road authori n(s) outlets, applicant shall ensure th it you contact your local Soil and War Applicant shall install appropriate en at the tile outlet is visibly marked. An ote: Please be aware of and review th tility locates by calling Gopher 1. (1-8 unty – Terrebonne Township Section	"gravity" outlet. If any work is within a public oad/ditch authority for their approval and ties when cutting through roads. Directly hat adequate grade and drainage is provided. ter Conservation District (SWCD) office to osion control measures for energy dissipation y damage caused by future ditch maintenance te 'bullet points' on the bottom half of the	None

# Conditions



# Applicant Information

Name	Organization	Address	Email Pho	ne Number(s)
Matt Knuts	n	20616 130th Ave SE Red Lake Falls, MN 56750	tel:2 mobi fax:	<b>18-689-4195</b> le:
Genera	Information	<b>I</b>		
1) The prop	osed project is a:			
Filing				
2) Legal De	scription			
3) County:	Red Lake Township: Terrebonne Range: 43 Se	ction: 2 1/4: SE1/4		
4) Describe	in detail the work to be performed. Pattern Tile			
5) Why is th	is work necessary? Explain water related issue/	problem being solved. <b>To improve dra</b>	ainage	
Status				
Status	Notes			Date
Approved	P.A. #23-003 – Matt Knutson Red Lake Con approves the pattern tile project with "gra applicant shall contact the appropriate roa Holder shall contact the road authorities w outlets, applicant shall ensure that adequa contact your local Soil and Water Conserv	vity" outlet. If any work is within a p ad/ditch authority for their approval when cutting through roads. Directly ate grade and drainage is provided.	ublic road and/or public ditch Right-of-W and must meet their specs/conditions. Pe downstream of the tile and/or pump stat Prior to any work, we also recommend th	ay, rmit on(s) at you licant May 4, 2023

Received	None	Jan. 6, 2023
Tabled	P.A. #23-003 – Matt Knutson Red Lake County – Terrebonne Township Section 2 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Jan. 25, 2023
	Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	

# Conditions



Name		Organization	Address	Email Phone	Number(s)
Mike Gaspe	r	Gasper Family Farms	PO Box 276 Crookston, MN 56716	tel: mobile: ; fax:	218-289-0076
General	Information				
(1) The prop	osed project is a:				
Tiling					
(2) Legal De	•				
		ny Range: 47 Section: 20 1/4: N			
(4) Describe	in detail the work to	be performed. Install pattern t	tile with lift station pump.		
	is work necessary? I	Explain water related issue/prot	blem being solved. <b>Improved drair</b>	age.	
(5) Why is thi Status Status	Notes				Date
Status	Notes P.A. #23-006 – M District (RLWD) Right-of-Way, ap specs/conditions tile and/or pump install appropria that you contact Applicant shall e responsibility of	ike Gasper/Gasper Family Fa approves the pattern tile proj plicant shall contact the app s. Permit Holder shall contact station(s) outlets, applicant s te erosion control measures your local Soil and Water Co insure that the tile outlet is vi the landowner. ■ Note: Pleas	arms Polk County – Fanny Towns ect with pump outlet. If any work ropriate road/ditch authority for t the road authorities when cuttin shall ensure that adequate grade for energy dissipation at the tile paservation District (SWCD) offic isibly marked. Any damage cause	hip Section 20 The Red Lake Watershed is within a public road and/or public ditch their approval and must meet their ug through roads. Directly downstream of the and drainage is provided. Applicant shall outlet. Prior to any work, we also recommen a to inquire about possible wetland concerns ad by future ditch maintenance is the ullet points' on the bottom half of the	d May 10, 2023
Status Status	Notes P.A. #23-006 – M District (RLWD) Right-of-Way, ap specs/conditions tile and/or pump install appropria that you contact Applicant shall e responsibility of application. App P.A. #23-006 – M (RLWD) Tabled of	ike Gasper/Gasper Family Fa approves the pattern tile proj pplicant shall contact the app s. Permit Holder shall contact station(s) outlets, applicant te erosion control measures your local Soil and Water Co onsure that the tile outlet is vi the landowner. ■ Note: Pleas licant is responsible for utility ike Gasper/Gasper Family Fa fue to amount of snow in dite	arms Polk County – Fanny Towns lect with pump outlet. If any work ropriate road/ditch authority for t the road authorities when cuttin shall ensure that adequate grade for energy dissipation at the tile onservation District (SWCD) offic isibly marked. Any damage cause se be aware of and review the 'bu y locates by calling Gopher 1. (1) arms Polk County – Fanny Towns	hip Section 20 The Red Lake Watershed is within a public road and/or public ditch their approval and must meet their ag through roads. Directly downstream of the and drainage is provided. Applicant shall outlet. Prior to any work, we also recommen a to inquire about possible wetland concerns ad by future ditch maintenance is the illet points' on the bottom half of the 800-252-1166) T.O. hip Section 20 Red Lake Watershed District it. Will revisit in the spring when allowed.	d May 10, 2023

# Conditions



Name	Organization	Address	Email	Phone Number(s)
Cindy Rissanen		1019 Elizabeth Ave. North Thief River Falls, MN 56701		tel: <b>218-688-2526</b> mobile: fax:

#### **General Information**

(1) The proposed project is a:

#### Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: Pennington Township: Sanders Range: 44 Section: 2 1/4:

(4) Describe in detail the work to be performed. Install a crossing

(5) Why is this work necessary? Explain water related issue/problem being solved. I need a crossing installed as I currently do not have a direct access to my property

#### Status

Status	Notes	Date
Approved	P.A. #23-014 – Cindy Rissanen (Ose) Pennington County – Sanders Township Section 2 Red Lake Watershed District (RLWD) approval to install a recommended 72" culvert for access to property. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet of pipes. This applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 28, 2023
Tabled	P.A. #23-014 – Cindy Rissanen (Ose) Pennington County – Sanders Township Section 2 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Feb. 24, 2023
Received	None	Feb. 17, 2023

#### Conditions



Name	Organiz	ation Address	Email Phon	e Number(s)
Blair Holthu	sen	62497 Hwy 89 NW Grygla, MN 56727	tel: <b>218</b> mobile fax:	-689-1447
Genera	Information			
1) The prop	osed project is a:			
ulvert Inst	allation / Removal / Modification	on		
2) Legal De	scription			
3) County: I	ennington Township: River Fa	Ills Range: 43 Section: 20 1/4:		
4) Describe	in detail the work to be performe	əd. Install New crossing.		
5) Why is th	is work necessary? Explain wate	er related issue/problem being solved. Need acc	cess to land	
Status				
<b>Status</b> Status	Notes			Date

Received No	None	March 8, 2023
	Fabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	March 21, 2023
P.4	P.A. #23-016 – Blair Holthusen Pennington County – River Falls Township Section 1 Red Lake Watershed District (RLWD)	

Conditions

## **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Brandon Maygra		28544 160th Avenue SW Crookston, MN 56716		tel: mobile: <b>218-289-6524</b> fax:

# **General Information**

(1) The proposed project is a:

#### Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: Polk Township: Kertsonville Range: 45 Section: 2 1/4: NW1/4

(4) Describe in detail the work to be performed. Increase culvert size through County Road 44 to prevent flooding. Impacted property owners to the west side of County Road 44 approved culvert size increased.

(5) Why is this work necessary? Explain water related issue/problem being solved. Water runoff from the east pools up against County Road 44 and backs up into the yard and neighbors to the south.

#### Status

Status	Notes	Date
Approved	P.A. #23-027 – Brandon Maygra Polk County – Kertsonville Township Section 2 Red Lake Watershed District (RLWD) approval to install a recommended 36" culvert next to the existing 24" RCP for better drainage. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet of pipes. This application does not exempt the permit applicant from local, state, or federal authority that might require their approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	May 10, 2023
[abled]	P.A. #23-027 – Brandon Maygra Polk County – Kertsonville Township Section 2 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 28, 2023

#### Conditions



April 6, 2023

April 4, 2023

# **Applicant Information**

Name	Organization	Address	Email Phone M	Number(s)
Curt Johns	n	1509 Lynn Avenue Detroit Lakes, MN 56501	tel:218-23 mobile: fax;	4-8790
Genera	Information	I		
(1) The prop	osed project is a:			
Wetland Re	storation or Other Water Retention Related Str	ructures		
(2) Legal De	scription			
(3) County: I	ennington Township: Star Range: 39 Section: 2	9 1/4: NE1/4		
(4) Describe	in detail the work to be performed. WRP wetland	restoration. Restoration consists	mostly of filling existing ditches on easement	
	s work necessary? Explain water related issue/pr			
Status				
Status	Notes			Date
Approved	to perform Wetland Restoration Project. Lar Star Township. If any work is within a public	nd has been enrolled in a permane c road and/or public ditch Right-of-	Red Lake Watershed District (RLWD) approval nt WRP easement in NE quarter of section 29 Way, applicant shall contact the appropriate Permit Holder shall contact the road authoritie	n

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government

when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet of pipes. This application does not exempt the permit applicant from local, state, or federal authority that might require their

P.A. #23-031 – Curt Johnson Pennington County – Star Township Section 29 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is

approval. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.

responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.

Agencies.

Tabled

Received

Conditions

None



Name		Organization	Address	Email Ph	one Number(s)
Steve Good	win		32020 110th St SW Angus, MN 56762		218-201-0118 bile:
Genera	Information			<u> </u>	
1) The prop	osed project is a:				
Filing					
(2) Legal De	scription				
3) County: I	olk Township: Angu	s Range: 47 Section: 31 1/4:			
	in dotail the work to l	o porformed Dettern Tile/Lift Ct	ation-Rump		
		e performed. Pattern Tile/Lift St xplain water related issue/probler	n being solved. Improve Drainage		
5) Why is th			·		Date
	is work necessary? E Notes P.A. #23-041 – St approves the pat applicant shall cont outlets, applicant control measures Soil and Water C the tile outlet is v Note: Please be a	xplain water related issue/probler eve Goodwin Polk County – An- tern tile project with Pump outle ontact the appropriate road/ditc act the road authorities when c shall ensure that adequate gra for energy dissipation at the ti onservation District (SWCD) off isibly marked. Any damage cau	gus Township – Section 31 The f et. If any work is within a public r h authority for their approval and utting through roads. Directly do ide and drainage is provided. Ap ile outlet. Prior to any work, we a fice to inquire about possible we used by future ditch maintenance points' on the bottom half of the	Red Lake Watershed District (RLWD) oad and/or public ditch Right-of-Way I must meet their specs/conditions. F wnstream of the tile and/or pump sta plicant shall install appropriate erosic lso recommend that you contact you land concerns. Applicant shall ensur is the responsibility of the landowne application. Applicant is responsible	r, Permit Ition(s) on r local re that er. <b>M</b>

Conditions



Name		Organization	Address	Email Phone	Number(s)
Todd & Deb	ora Stanley		72552 Hwy 89 Grygla, MN 56727	tel: <b>218-6</b> mobile: fax:	89-1399
Genera	I Information				
(1) The prop	osed project is a:				
Tiling					
(2) Legal De	scription				
(3) County: F	Beltrami Township: L	ee Range: 38 Section: 2 1/4	k:		
(4) Describe					
		be performed. <b>Pattern Tile/L</b> Explain water related issue/p	Lift Station-Pump	inage	
(5) Why is th Status			·	inage	Date
	is work necessary? E Notes P.A. #23-042 – To (RLWD) approves Right-of-Way, ap specs/conditions tile and/or pump install appropriat that you contact Applicant shall e responsibility of	xplain water related issue/p odd and Debra Stanley Belt s the pattern tile project wi plicant shall contact the ap . Permit Holder shall conta station(s) outlets, applican e erosion control measure your local Soil and Water ( nsure that the tile outlet is the landowner. ■ Note: Pla	trami County – Lee Township – S ith Pump outlet. If any work is wi ppropriate road/ditch authority for act the road authorities when cur at shall ensure that adequate gra as for energy dissipation at the ti Conservation District (SWCD) of visibly marked. Any damage car	Section 2 The Red Lake Watershed District thin a public road and/or public ditch or their approval and must meet their tting through roads. Directly downstream of the ide and drainage is provided. Applicant shall ile outlet. Prior to any work, we also recommend fice to inquire about possible wetland concerns used by future ditch maintenance is the 'bullet points' on the bottom half of the	May 9, 2023

#### Conditions



# **Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Tom Winge		PO Box 65 Solway, MN 56678		tel: <b>218-760-3785</b> mobile: fax:

# **General Information**

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: Polk Township: Johnson Range: 39 Section: 13 1/4:

(4) Describe in detail the work to be performed. Clean Ditch

(5) Why is this work necessary? Explain water related issue/problem being solved. Wet

#### Status

Status	Notes	Date
Approved	P.A. #23-046 – Tom Winge Polk County – Johnson Township – Section 13 The Red Lake Watershed District (RLWD) approves to clean the portion of ditch in the SW ¼ of section 13 of Johnson Township. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	May 10, 2023
Received	None	April 18, 2023

# Conditions